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LATE CANCELLATION OR NO SHOW POLICY

Please be advised that Advanced Neurology of Co, LLC has a policy for late cancellations or no shows. You will be charged a \$75.00 fee if you do not give a 24 hour notice of cancellation of your appointment time. You will also be charged a \$75.00 fee if you do not show up for your appointment. This fee does not apply if you call within 24 hours of your appointment and need to cancel due to weather or illness. You will be charged \$150.00 if you do not show or cancel or do not cancel within 24 hours of your appointment for an EMG/NCV as we reserve 90 minutes for those procedures.

OFFICE POLICY FOR HMO PLANS OR PLANS THAT REQUIRE A REFERRAL

If you have an insurance plan that requires a referral to be seen in our office it is the **PATIENT'S RESPONSIBILITY** to have a current referral from your primary care physician. Advanced Neurology of Colorado does not require a referral to be seen in our office but if your insurance plan requires it then the patient is responsible for obtaining that referral. This does not apply to TriWest/VA patients.

OUT OF NETWORK CHARGES POLICY

Advanced Neurology will accept and bill your insurance plan **HOWEVER** it is the **PATIENT'S RESPONSIBILITY** to find out if we are in Network with your particular plan. Please be sure to contact your insurance plan prior to your appointment to ensure that our office is considered in network with your particular plan.

By signing below you agree that you have been made aware and agree to the Policies listed above for Advanced Neurology of Colorado, LLC.

Patient Signature

Date